

EM CNA C.S.

B. PL - Murphy

## **CAPITAL PLANNING COMMITTEE**

### **Lunenburg, Massachusetts**

Marion M. Benson, Chair  
Carl Sund, Mbr.  
Colleen Shapiro, Mbr.  
Brian Laffond, Mbr.  
Elaine Murphy, Mbr.



17 Main Street  
P.O. Box 135  
Lunenburg, MA 01462

Minutes  
December 1, 2011

Meeting Posted: Yes  
Place: Ritter Memorial Building, 960 Massachusetts Avenue  
Time: 9:00 AM

Present: Chair, Marion M. Benson, Elaine Murphy, Colleen Shapiro, Brian Laffond  
Absent: Kerry Speidel, Carl (Ernie Sund)

#### Appointment:

Department of Public Works (DPW):

Discussion: Supplemental Funding for Road Rehabilitation Maintenance Program Chapter 90 -State funding \$300,000.00. Request listed as \$800,000.00. Committee prefers to see total figure instead of increments of \$800,000.00. CPC requests supplement with better description. Total cost \$1.2 million. No yearly dates checked off. This will be funded outside the FY2013 Plan.

Discussion: 4x4 pick-up with plow. Vehicle is 11 years old with problems such as leaking valves and steel fatigue. More costly to repair. Cost estimate of \$35,000.00 is accurate. Also requested is a 1Ton pick-up with plow. This vehicle is a year-round interdepartmental use. Priced at \$40,000.00. Listed by DPW Director as an important acquisition.

Discussion: Emergency back-up generator. Question of procuring with grant. This item will require more discussion.

Discussion: ADA compliant ramp/walkway installed to connect upper and lower level parking lots from Teen Center to Eagle House. Further discussion is needed. Chair to converse with Building Official on building code compliances. Will also discuss with Council on Aging Director Doreen Noble. Consensus is that the solution for additional parking for Senior Center has not been decided.

Discussion: Roof replacement of asphalt section of roof at the Ritter Memorial Building. The condition is poor and critical. DPW Director notes this as #1 priority. Price at \$18,000.00.

Committee will tour DPW building at a later date due to construction.

General Discussion: Discussion ensued pertaining to different technology requests for the Police Station such as facial recognition, bar code scanner, driver license scanner, and a 16 channel security recorder. See attached e-mail.

Chair will arrange time and place for further discussion.

Next meeting: Thursday, December 8, 2011, 9:00 AM. Agenda item will be an appointment with the School Department. Chair will arrange with Director of Facilities and Grounds John Londa. Chair will notify Committee where to meet at the schools.

Adjournment: Motion, Ms. Murphy, Second, Ms. Shapiro, adjourned 11:15 AM.

CAPPLAN/minutes 2011/12.01.11

Date: Mon, 28 Nov 2011 15:02:16 -0500 [11/28/2011 03:02:16 PM EST]

From: mbenson@lunenburgonline.com

To: Brian Laffond <blaffond@hotmail.com>

Subject: RE: Response to Capital Planning Questions

Brian, I think we should further discuss this a meeting. I will get it on the agenda.

Quoting Brian Laffond <blaffond@hotmail.com>:

Many thanks to Nancy for the updates and additional research.

Whenever we invest in new technology, we should do some cost / benefit analysis / justification.

I think we were already told that the bar-code scanner was going to be used in the Evidence room.

This is not exactly a justification.

There are some underlying questions I would like to understand before embracing this technology:

What will the estimated benefit (in time / money / other) to the town be?  
Exactly what will be scanned (every piece of evidence or some sub-set)?  
How have they been maintaining inventory of evidence without the scanner?  
With the printer and scanner, will IMC be able to track evidence automatically?

Thanks, Brian

Date: Mon, 28 Nov 2011 11:26:18 -0500

From: mbenson@lunenburgonline.com

To:

Subject: Fwd: Response to Capital Planning Questions

Good Morning

Please note responses from Nancy Strom concerning questions posed to her.  
If any further questions, information needed or comments, please let me know.

----- Forwarded message from nstrom@lunenburgonline.com -----

Date: Thu, 17 Nov 2011 12:47:42 -0500

From: Nancy Strom <nstrom@lunenburgonline.com>

Reply-To: Nancy Strom <nstrom@lunenburgonline.com>

Subject: Response to Capital Planning Questions

To: "BENSON, MARION" <mbenson@lunenburgonline.com>

I am attaching a document that describes the Bar Code scanner and the Driver License scanner. The Bar Code Scanner will be attached to a PC to be used in the Evidence Room. The Drivers License scanners will go in 4 cruisers.

The Facial Recognition Camera is a replacement for a broken one and will be used for Booking.

Also, as to the question of how old Toughbooks are disposed of - They are kept for spares in case one is out of commission.

I am also attaching an updated Inventory that includes all of the Police computer equipment.

Please let me know if you need anything else from me.

Nancy Strom

Information Technology Director

Lunenburg Public Schools

1079 Massachusetts Ave.

Lunenburg, MA 01462

978-582-4115 ext 118 (High School)

978-582-4135 (Town Hall)

978-868-8854 (cell)

----- End forwarded message -----

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